



NORTHCHURCH PARISH COUNCIL

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FINANCE & GENERAL PURPOSES COMMITTEE MINUTES OF NORTHCHURCH PARISH COUNCIL ON TUESDAY 30th AUGUST 2022 AT 10.00 AM

MEMBERS PRESENT:

Michela Capozzi Chair
Mark Somervail Vice Chair
Jon Clarke
Gordon Godfrey

Also in attendance Mrs. U Kilich Proper Officer

F&GP/06/22 To receive apologies for absence if any.
There were no apologies to record.

F&GP/07/22 To receive declarations of interest in items on the agenda
There were no Declaration of Interest to report.

F&GP/08/22 To approve minutes from 5th July 2022
RESOLVED, proposed by Cllr Capozzi, seconded by Cllr Clarke. Unanimously
agreed.

F&GP/09/22 **Financial Matters**

1. To review Year to Date Summary Report, Bank Reconciliation, and Management Accounts for July/August 2022.
RESOLVED, Cllr Capozzi suggested that Councillors scrutinise the YTD Summary Report in detail, to be discussed at Full Council on 5th September 2022.
2. To review and allocate EMR/CIL funds to relevant projects.
Cllr Clarke suggested the following to resolve EMR.
 - a. Organise a Zoom meeting to agree on the Ear Marked Reserves.

- b. Cllr Capozzi to update the spreadsheet with cost centre headings.
 - c. Cllr Clarke will create a PowerPoint slide template to use to present each proposed EMR project
 - d. F&GP councillors to complete a PowerPoint slide and send back to Cllr Clarke
 - e. Cllr Clarke to circulate the completed PowerPoint to Councillors
 - f. Call an EGM to agree on the EMR/CiL after October 2022 meeting
3. Cllr Capozzi proposes to review and discuss and review the Playground Inspection Report.
Cllr Capozzi will have a look at the report in detail and will report on any outstanding work that needs to be completed. Cllr Clarke has contacted T Clubb to carry out the necessary work on the top gate into the playground area at the recreation ground.
4. Cllr Capozzi proposes to discuss Telecommunications equipment Sunnyside Nurseries.
Cllr Capozzi has spoken to Telecom Infrastructure Partners who proposes to buy NPC's lease with O2 and pay an annual rent for 5 years, or a lump sum. Cllr Capozzi to liaise further with Telecom Infrastructure Partners and will report back.
5. Cllr Clarke proposes to increase Tricia Pocock's maintenance fee by 8%.
Motion updated to: Cllr Clarke proposes to accept Tricia Pocock's request for her maintenance fee.

RESOLVED Clarke, seconded by Cllr Godfrey to accept the re-wording.
Unanimously agreed.

RESOLVED, proposed by Cllr Clarke, seconded by Cllr Godfrey.
Unanimously agreed to increase the maintenance fee.

6. Cllr Capozzi proposes to discuss and accept the insurance proposal/renewal questionnaire for Gallaghers.
Cllr Capozzi proposes to complete the form with the Clerk. All in favour.
7. Cllr Clarke proposes that NPC uses an SAAA-appointed auditor for the next 5 years, and informs HAPTC of the decision.
RESOLVED, proposed by Cllr Clarke, seconded by Cllr Capozzi.
Unanimously agreed.
8. Cllr Clarke proposes to install a notice board asking recreation ground users to be considerate of residents and keep quiet near the entrance.
RESOLVED, proposed by Cllr Clarke, seconded by Cllr Capozzi.
Unanimously agreed.

Action: Cllr Clarke to obtain quotes.

9. Cllr Clarke proposes to prune the trees on Mandelyns side
Cllr Clarke proposes to obtain two quotes for the necessary work.

Action: Obtain two quotes from Tree Monkey and Treelife

10. Cllr Clarke proposes that NPC reviews Phase 2 of the improvement on the rec ground and put it to Full Council.
Covered by item 2 under EMR projects.

11. Cllr Clarke proposes to discuss and review NPC to replace 60m of broken fencing on the upper site of the allotment.
RESOLVED, proposed by Cllr Clarke that two quotes will be received, seconded by Cllr

Action: Cllr Clarke to make costed proposals for installing and maintaining 60m of fencing with a 1m clearance space between the fence and adjoining plots.

F&GP/10/22 Next F&GP Meeting will be on 10 October 2022.
