



## NORTHCHURCH PARISH COUNCIL

Mrs. Usha Kilich Parish Clerk  
Northchurch Parish Council  
116D High Street  
Northchurch  
HP4 3QN  
Tel. 01442 876911

email: [northchurch.parishcouncil@zen.co.uk](mailto:northchurch.parishcouncil@zen.co.uk)  
website: [www.northchurch.parishcouncil@zen.co.uk](http://www.northchurch.parishcouncil@zen.co.uk)

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**MINUTES of the NORTHCHURCH PARISH COUNCIL held at Northchurch Social Centre, Bell Lane HP4 3 RD on Monday 21<sup>st</sup> January 2019 commencing at 7.30 pm.**

**Members present:**

Councillors                      Godfrey (Chairman)  
   Edwards  
   Pocock  
   Rees  
   Hooper  
   Shepherd  
   Pringle

Clerk/RFO                              Usha Kilich  
County Councillor                      Douris  
Member(s) of the public Mr Pringle, Mrs Griffiths and Mrs James

**MINUTES**

- 01/18                      Apologies for absence**  
Councillor Clarke sent his apologies.
- 02/18                      Declaration of Interest**  
No declaration made.
- 03/18                      Minutes of last Council Meeting of the Northchurch Parish Council held on 26<sup>th</sup> November 2018.**  
It was proposed by Councillor Edwards and seconded by Councillor Hooper and **RESOLVED** that the minutes of the meeting held on 26<sup>th</sup> November 2018 copies of which had been sent to Members prior to the meeting, be approved and were signed by the Chairman as a true record.
- 04/18                      Chairman's Report & Correspondence**
- a. **Meeting with Taylor Wimpey (3<sup>rd</sup> December 2018 7.30)**  
The meeting with Taylor Wimpey which was initially scheduled to take place on the 3<sup>rd</sup> December 2018 was cancelled. The meeting took place on the 7<sup>th</sup> January 2019 at 7.30 pm.
  - b. **Working Party Chair and Vice Chair**  
Councillor Pringle suggested in organising Working Party meetings when Councillor Clarke is present at the next meeting.
  - c. **Website update**  
The Clerk updated members with the development of NPC website, following the meeting with Mark Cronin the Clerk will be in apposition to email the link to the updated NPC website, feedback to Mark Cronin would go through the Clerk.

**d. Fencing**

Councillor Godfrey advised members that Councillor Pocock has now mended the fencing on the allotment and will send an invoice for payment.

**e. Insurance Claim**

It was reported that following the works at the Recreational Ground, the loss adjuster has offered £5034, there is a further invoice to be submitted to loss adjuster for the rolling log which the Clerk deal with.

**f. New Road Parking**

The item was not discussed in the absence of Councillor Clarke.

**g. Ashridge Estate Woodland Management**

Councillor Godfrey reported an email was forwarded to all members reminding of public consultation on the 22<sup>nd</sup> January 2019 either from 4 pm to 6 pm or 7 pm or 9 pm. Councillor Godfrey booked himself to attend the consultation.

**h. Gigabit Voucher Scheme for Internet connectivity**

The Clerk informed members this item was on the agenda at the request of a parishioner who was due to attend the meeting but could not make it.

**i. Egerton Rothesay School (ERS) Relocation**

It was reported that the Herts County Council were working with Egerton Rothesay School to examine the feasibility of relocating the school to a site adjacent to Bridleway, there has been a great deal of objection against the proposal, County Councillor Douris informed members that the application has been withdrawn pending Dacorum Borough Councils review plan.

As Councillor Douris needed to attend another meeting he accepted questions from Mrs Griffiths on the matter of white lines which are no longer visible on Springwood, Councillor Douris will follow through on the matter.

Councillor Pringle mentioned that Go20 will be putting in a bid for a grant towards the purchase of a "drive carefully" sign at the entrance to Northchurch. Councillor Douris is prepared to fund from his locality budget up to 1/3 or maximum of £2k.

Councillor Shepherd commented that parking on Mandeyns is only getting worse, Councillor Douris suggested that Councillor shepherd drives to Allandale in Hemel Hempstead to review the parking/yellow lines before Councillor Douris takes any action.

Councillor Rees reported that lighting on Darrs Lane is particularly bad as visibility is poor and accidents are likely to happen.

**j. St Mary's School Funding for Playground**

Council members were not able to discuss the item as Councillor Clark was not present to represent the school.

**k. Update on Defibrillator**

Councillor Edwards informed council members that a meeting has taken place with Baptist Church and St Mary's Church on where the defib should be located. Councillor Godfrey has also spoken to CEO of Sunnyside Rural Trust on the possibility of having a defib on the allotment and the electricity supply will be via SSRT.

**l. Community Engagement**

Councillor Pringle informed members that Northchurch Social Centre is hosting a Quiz Night on the 9<sup>th</sup> March @ 7.30 pm. If anyone is interested to let the Clerk know as she has Helen Whitton's (organiser) email details.

**m. Premises License**

It was reported that an application has been received from Malhurst Petroleum Limited in respect of a Premises Licence for MRH Northchurch London Road Tring Herts HP23 5RE. Further information can be found on the website at;

**n. Eon Contract**

The Clerk informed members that the Electricity bill for NPC has been increasing steadily, on the advice of Eon, it was best to freeze the rate for the next three years. It was unanimously **RESOLVED** that NPC sign the contract for three years.

**o. Bainbridge Trophy**

Councillor Godfrey reported that the late Councillor Fantham (Chairman) was awarded the Bainbridge Trophy in October 2017, it was subsequently agreed by council members that the trophy should stay with Mrs Alison Lee-Fantham. Councillor Godfrey proposed that NPC should purchase another trophy to award parishioners in recognition of their contribution to the community, it was unanimously **RESOLVED** that another trophy should be purchased.

**p. Bearroc Sports Field**

The item was not discussed in the absence of Councillor Clarke.

**q. Dog Poop Bag Dispenser**

Councillor Godfrey reported that a Cub Scout Leader for the local 1<sup>st</sup> Northchurch Ground has asked for permission to produce and distribute dispensers around Northchurch. All council members are in favour of having Dog Poop Bag Dispenser around Northchurch.

**r. Publication of the Proposed Submission Mineral Local Plan & Omission Sites**

For information only, the Clerk had circulated the email to all members, should anyone be interested please follow the link for more information.

**s. Chiltern Society Newsletter Bulletin**

Email on Chiltern Society Newsletter Bulletin was forward to all members.

**t. HAPTC Newsletter**

For information only HAPTC Newsletter was received which had the latest information, on salary pay award for 2019/20.

**u. Bainbridge Trophy**

Item discussed under 04/18 (o).

**v. Allotment Subscription**

The Clerk informed members that the Allotment Rent has now been received from all allotment holders apart from Mr Bance. The subscription of £240 will be transferred to Northchurch Allotment Association.

**w. Speed Indicator Device (SID) The Meads**

The Speed Indicator Device by The Meads is facing the wrong way, Councillor Douris agreed to ask Highways to correct this as soon as possible. it was reported that to move the SID in the correct position, or to move the SID to the other end of The Meads would cost around £500, Councillor Douris does not have the money in his locality budget. The Clerk will liaise with Ed Fisher on the subject.

06/18

**Financial and General Purposes Matters.**

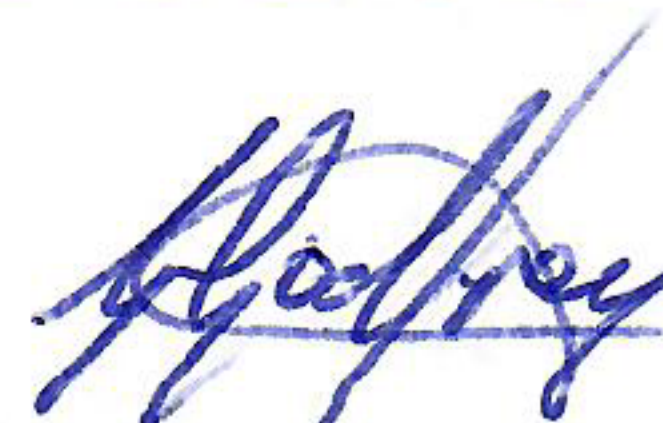
**(a) Schedule of Receipts and Payments Jan 2019**

Members had before them the Payments Schedule and Receipts Schedule for approval. It was **RESOLVED** that the schedule be approved with no queries.

**(b) Income and Expenditure Reports**

The reports were emailed to councillors prior to the meeting taking place. Income and expenditure report was provided to all council members, there was no adverse variance to report.

**(c) Earmarked Reserves**



04/03/19.

It was suggested that the Parish Council office rental lease will be up for renewal in December 2019, as Mr Cook has not indicated whether the lease will be renewed or not, on that basis was suggested and **RESOLVED** that the Earmarked Reserves for the PC Office should be £150k,

- (d) St James Place**  
The Clerk reported that prior to the meeting taking place, email was circulated to show NPC's investment portfolio at £96K
- (e) Budget 2019/20 – Precept 2019/20**  
The precept for 2018/19 was £19,904 which represented a band D equivalent of £15.56. The proposal this year is to increase the band D equivalent by 62.21% to £25.24. Please note that this year's tax base calculated by DBC is £1272.80, therefore the Precept demand to DBC would be £32,120.21. The substantial increase is due to not knowing if NPC office renewal with Mr Cook will go ahead, in all eventuality NPC has to be prepared.  
Staff salary costs – there is an agreed 2% salary increase as of 1<sup>st</sup> April 2019 across all pay scales.
- (f) Updating Model Standing Order, Financial Regulations and Risk Assessment.**  
The Clerk informed members that Model Standing Order, Financial Regulations and Risk Assessment will be updated.
- (g) Internal Audit Preparation**  
The Clerk informed members that she will start the audit preparation in due course.

**The Chairman declared the meeting closed at 9.15p.m Next Meeting will be on 4<sup>th</sup> March 2019 @ 7.30.**

**Signature of the Chairman-----**

**Date.....**