



NORTHCHURCH PARISH COUNCIL

**Mrs. Usha Kilich Parish Clerk
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MINUTES of the NORTHCHURCH PARISH COUNCIL held at Northchurch Social Centre, Bell Lane HP4 3 RD on Monday 20th May 2019 commencing at 7.30 pm.

Members present:

Councillors Godfrey (Chairman)
 Clarke (Vice Chairman)
 Edwards
 Pocock
 Rees
 Pringle
 Holditch

Clerk/RFO Usha Kilich
County Councillor Douris
Member(s) of the public, there were four members of public.

MINUTES

- 1. To elect a Chairman to hold office until the next Annual Meeting of the Council**
Councillor Godfrey was elected Chairman. Proposed by Councillor Clarke and seconded by Councillor Edwards.
- 2. To receive the Chairman's Declaration of Acceptance of Office or, if not then received, to decide when it shall be received**
The Parish Clerk received the newly elected Chairman's Declaration of Acceptance of Office.
- 3. To elect a Vice-Chairman to hold office until the next Annual Meeting of the Council**
Councillor Clarke was elected Vice-Chairman. Proposed by Councillor Godfrey and seconded by Councillor Edwards.
- 4. Chairman's Announcements**
The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building to be evacuated.
- 5. Apologies for Absence**
Councillor Somervail (newly elected) sent his apologies.

Godfrey 01/07/19

6. Declaration of Interests linked to any of the Resolutions

To receive any declarations of interest

There were no Declaration of Interest.

7. To nominate / appoint representatives to serve on outside bodies to hold office until the next Annual Meeting of the Council:

It was unanimously agreed by members that the representatives will remain as is, apart from Road Traffic Working Party, Planning Committee and the Allotment Committee. Councillor Clarke was elected Chairman and Councillor Pringle elected as Vice-Chairman for the Road Traffic.

- 7.1 Northchurch & District Association
- 7.2 Northchurch United Charities
- 7.3 Canal and Bulbourne Liaison
- 7.4 Herts and County Council Liaison
- 7.5 Dacorum Borough Council Liaison
- 7.6 Allotment Committee
- 7.7 Recreation Ground Maintenance
- 7.8 Dacorum Environmental Forum
- 7.9 Northchurch School Governors
- 7.10 Police Representative
- 7.11 Northchurch New Road Cemetery
- 7.12 National Trust Ashridge
- 7.13 Road Traffic Working Party

8. To appoint Councillors' to serve on the following Committees:

8.1 Finance & General Purposes Committee

- 8.1. To appoint a Finance & General Purposes Committee until the next Annual Meeting of the Council.

Councillor Godfrey was elected as Chairman for F&GP Committee. Proposed by Councillor Edwards, seconded by Councillor Rees.

8.2 To receive and approve the Annual Governance Statement for 2018/19.

The internal auditor had completed and signed his section. The internal auditor's report had been circulated prior to the meeting – all the actions listed have been completed. The Clerk clarified the meaning of certain of the governance statements in Section 1 and explained the figures recorded in Section 2. **RESOLVED:** To recommend to Council (i) agreement with all the governance statements in Section 1 and (ii) approval of the accounting statements in Section 2.

8.3 Proposal to move to Audit Solutions Ltd for all internal audit work for 2019/20

It was unanimously **RESOLVED** to move to Audit Solutions Ltd for internal audit work for 2019/20.

 01/07/19

8.4 Breakdown of Precept awarded from DBC £53,522

The Clerk/RFO presented the Precept with other grants awarded by DBC.

Precept Demand	£32,122
Council Tax Support Grant	£873
Concurrent Services	£4,428
<u>Wardens Grant</u>	<u>£16,099</u>
<u>Total by DBC</u>	<u>£53,522</u>

9 Planning Committee

9.1 To appoint a Planning Committee until the next Annual Meeting of the Council Councillor Edwards was elected Chairman. Proposed by Councillor Godfrey and seconded by Councillor Rees. Councillor Pocock was elected Vice-Chairman. Proposed by Councillor Edwards and seconded by Councillor Godfrey.

10. Minutes – to approve the minutes of the meeting held on 1st April 2019

Those Councillors present agreed that the minutes of the meeting of Northchurch Parish Council held on 1st April 2019 were a true representation of the meeting and the minutes were signed by Councillor Godfrey.

11. Matters arising from the minutes of the meeting held on 1st April 2019

There were no matters arising from the meeting held on 1st April 2019

12. Chairman's Report & Correspondence

12.1 Website Update

The Clerk informed members that the website should be up and running by the end of May 2019.

12.2 Parish Office update

The Clerk circulated the rent agreement drawn up by Jenny Cook, the agreement was accepted by Council members. The rent agreement is will expire on the 31st March 2021, the rent will be reviewed on the 31st March 2020.

12.3 SID update

Councillor Edwards has been in contact with Ed Fisher from Herts Highways who has suggested in moving the SID near the bus shelter, this should prevent any tempering or to move the SID. There will be no extra costs to NPC. All councillors in favour of the proposal.

12.4 NALC Code of Recommended Practice on Local Authority

The Clerk circulated information to all councillors for information.

12.5 Social Centre complaint

A resident from Granville Road complained about the function that takes place once a month on a Sunday afternoon at the Social Centre. It is described as a "T dance" but in actual fact it is a disco, the parishioner is convinced there is a breach on the capacity. Baptist Church has been in contacted to make them aware of the noise level and the parking issue. It was suggested that Councillor Godfrey should liaise with Mark Kitson.

Action Councillor Godfrey will liaise with Mark Kitson.

12.6 Ashridge Parking project

This is an ongoing talk for information only.

12.7 WARE HAPTC

The Clerk circulated the information to all members, for information only.

12.8 Helicopter @ Rec Ground

Councillor Pringle with the help of PCSO was able to contact the pilot who practices low flying on the Recreational Ground, this is a major concern as it is near the Kindergarten . Councillor Pringle suggested for councillors expressing their concern to the Cricket Club. All councillors in favour.

12.9 Email address for the councillors

The Clerk informed members there is a cost implication for all councillors to have uniformed email which is around £4 per councillor per month. The other option is for all correspondence to be directed to the Clerk who will forward the correspondence to the relevant councillor.

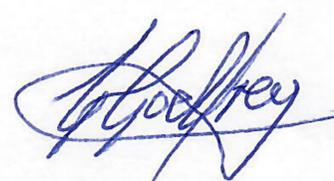
12.10 HAPTC AGM 11th July 2019

The information was circulated to all members re the AGM for HAPTC on the 11th July 2019.

12.11 Yellow line on Darrs Lane

Councillor Douris will be meeting with Herts Highways and will report at the next meeting on yellow lines on Darrs Lane. Councillor Pringle mentioned the difficulties at the corner of Bell Lane and Granville, and the ongoing Mandelyns corner as well as Tring Road. Councillor Pringle asked whether all job completed together would be cost effective.

13. Date of next meeting – Monday 1st July 2019 at 7.30 p.m.

 01/07/19